

HRMS SOFTWARE



Introduction

- ✓ BT HRMS Software the simple and effective online system that provides employer everything for accurately and confidently track every aspect of employees Or contract workers.
- ✓ Online payroll & HRMS Software will reduce the work load of HR, employees of company and other staff.
- ✓ In addition to that it also facilitate faster access of HR related information of various branches.
- ✓ It manages the entire information of the Employees from the time they are recruited till the time they leave the company.
- ✓ Detail Dashboard and graphical reports show all scenario of the system to HR and Management.



Objective of Software

- ✓ Multi branches can use it from anywhere and main admin can manage data.
- ✓ Human Resource Management System that helps organizations to manage employee
- ✓ Employee Self Service : Employee online attendance and late mark detail and effected in salary as per company rule
- ✓ Recruitment/ Applicant Tracking System by Web based System
- ✓ Training and Development, Leave on line and the summary should be considered for salary calculation
- ✓ Employees Loan, claim, reimbursement details and all other calculation done online and updated in Salary Calculation Package by Payroll software.

HRMS Key Modules



- Recruitment/ Application Tracking
- **Employee Information Management**
- Employee Self Service (ESS)
- > Training Management
- The Guru Of Tomorrow's Technology Appraisal /Transfer / Promotion track
- > Leave Management
- Loan Management
- Claim Management
- **Employee In/out Summary**
- > Salary Details
- **Reports**

HRMS Key Features



- ✓ All HR processes from candidate entry till employee exit are fully automated
- ✓ Do HR activities and employee self service functions from wherever, whenever in a few clicks
- ✓ Flexible Form Design
- ✓ Multi branch & multi user Login supported
- Security and Rights Management.
- ✓ Configurable Automated Workflow
- ✓ Simple to learn & Operate by non-Computer background Users
- ✓ Attendance Records ,Salary Structure Management
- ✓ Relationships and Organization Chart
- ✓ SMS & Email alerts of late mark, interview, joining, leave cancellation as customize by Company



Online Payroll & HRMS Life Cycle



Recruitment Process

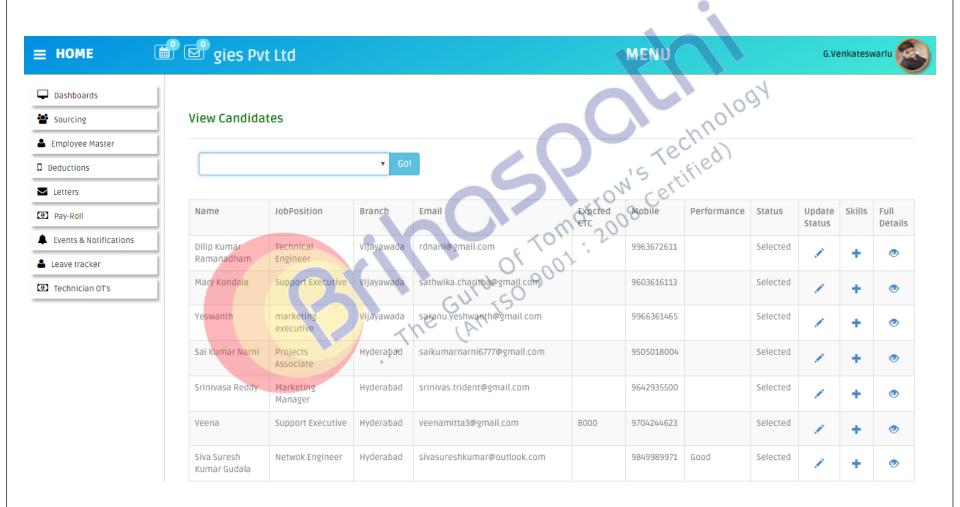
Recruitment- Interview Process





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